



INFORMATION AND CONSENT

MOBILITY PROCESSES

The University of Porto - in compliance with what is disposed in the articles 12th and following the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27th of April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, informs, as the data controller, that the personal data requested by the International Office in this document are the strictly necessary for the academic and administrative management of the individual mobility process of the participant, according to the proposed activities for the mobility period (study period, internship, training, teaching or research). The data processing is legitimized by the articles 5th/1/a) and 6th/1/f) of the above Regulation.

Additionally, within the framework of the University of Porto's mission of coordination and support of the multiple international cooperation activities, the International Office disseminates other opportunities and information considered of interest for the participants, for example in the context of the promotion of innovative and differentiating projects (cultural and pedagogical) in the international mobility and cooperation plans, depending on their own consent.

The personal data collected will be used exclusively for the finalities authorized by the participants. The University of Porto compromises to implement all the adequate technical and organizational measures in order to ensure the safety and integrity of these data, as well as to conserve them for the strictly necessary period for the fulfilment of the finalities intended to be achieved with the data processing.

The International Office of the University of Porto compromises as well not to communicate the collected personal data to third parties, unless to:

- (a)** The internal organs and services of the University, when the data processing is essential for the exercise of the competences or for the fulfilment of other legal obligations to which they are bounded;
- (b)** Other organizations and services belonging to Public Administration, always if strictly necessary for the fulfilment of juridical obligations to which the University is attached in the terms of the law and the correspondent statutes;
- (c)** Institutions of the banking sector and insurance activity bearing in mind the management and processing of payments;
- (d)** Public and private institutions with which the University of Porto has celebrated contracts or other cooperation instruments, in the strictly necessary terms for their execution.

The collected personal data will only be transferred for a third country or international organization when indispensable within the framework of the academic and administrative management of the mobility programme in which the participant voluntarily participates.

As the holder of the personal data, the participant can exercise, as long as it is not incompatible with the mission the University of Porto, which is bound in the terms of the Law n. º 62/2007, of the 10th of September, which approves the Juridical Regime of the Higher Education Institutions, and the corresponding Statutes, all the rights conceded to the participant by the suitable legislation applicable in this same domain, including the access, rectification, limitation, opposition and portability rights, both by postal via through Rectorate of the University of Porto, Praça Gomes Teixeira, 4099-002, Porto, Portugal and by email through international@reit.up.pt.

For additional information, the participant must consult the U.Porto Personal Data Protection Policy available at:

https://sigarra.up.pt/up/pt/web_base.gera_pagina?p_pagina=POLITICA-PROTECAO-DADOS-PESSOALS.