## ÉRASMUS STAFF WEEK IN BREMEN 24 – 28 APRIL 2017

Dear Colleagues,

We would like to invite you to the fourth Bremen Staff Week which will take place from April 24 to April 28, 2017. The staff week is jointly organized by four higher education institutions and the Foreign Languages Centre for the Universities in the Land Bremen. Since your institution is an important cooperation partner for one or more of our institutions, we would be delighted to receive a representative from your institution here in Bremen.

The focus of the staff week will be on multilingualism and its challenges. Both the host organizations and event participants will present examples, ideas and concepts from their home institutions which will be analysed and discussed during the interactive workshops. Therefore, we highly appreciate presentations on the topic from participants. You will also have the opportunity to meet with your counterparts within our institutions.

We are happy to welcome colleagues from all administrative departments and other associated fields of work who are interested in the topic. The language of communication will be English; we therefore expect a good demand of English from the participants.

## Special stream for librarians:

For the first time we are offering a special stream for librarians. Workshops and presentations will provide ample opportunities to discuss current developments and projects in the field of academic librarianship. Contributions and presentations from participants are very welcome.

The workshops will take place on the individual campuses of the host universities in Bremen and Bremerhaven. The participants will thus have the chance to become acquainted with the different types and features of German Higher Education Institutions.

Please forward this invitation to your colleagues in other departments.

The number of participants is limited to 30 people. The deadline for applications is <u>January 15, 2017</u>. Please find below the link to the online application form and attached the preliminary programme.

**Online Application Form** 

We will inform the participants by the end of January 2017, if their application has been accepted.

We look forward to welcoming you or your colleagues in Bremen!

With kind regards,

The Team of the Staff Week of the Universities of the Land Bremen









